**De’Ondria L. Kyles**

**Contact Information**

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**Content Editor**

Above average understanding for the editing process, character development, dialogue and vernacular. Embodies a strong work ethic, self-motivated and able to propel others to accomplish their goals. A leader and be a team player, exceptionally well organized and portrays competent writing and articulate speaking skills. Ability to utilize skills in fast-paced settings while maintaining a fun creative work environment.

**Skills**

Executes excellent strong communication, collaborative, organizational and written skills. Fast Learner, Self-Motivated, Sufficient Researcher, Microsoft Word, Microsoft PowerPoint, Microsoft Excel, Adobe InDesign and Final Draft.

**Accomplishments**

* Published photograph in the Dallas Voyage Magazine.
* Photographed the CEO of The BLK App, a new and up-coming application that centralizes the black minority.
* Recognized for work ethic and willingness to go the extra mile for the basketball team at West Mesquite High School.
* Complete one of kind specific Academic and Creative Writing Curriculum that can be followed daily, weekly and monthly with a focus on specific skills across different genres of learning at Texans Can Academies.
* Articulated the meaning of lessons in a way that can be better understood for at-risk student learning.
* Assisted the head principle in creating a one of a kind lesson-plan specifically for at risk students at Texans Can Academies to raise STAAR Testing scores at Texans Can Academies.

**Work Experience**

**Texans Can Academies**, Dallas, TX *08/2017– 01/2019*

English Language Arts Teacher

Taught High School English and Creative Writing through advanced curriculum, lesson planning and collecting a variation of academic data.

* Assisted students in formulating original writing topics by connecting academia and teen lives to give student’s a better understanding for academic writing prompts.
* Enhanced student engagement by creating active daily lessons to promote student achievement of sentence structure.
* Identified grammatical errors in essays by editing with an academic lens to ensure students awareness of technical and grammatical errors.

**Mesquite ISD (West Mesquite High School)**, Mesquite, TX *08/2016– 08/2017*

Special Education Teacher & Assistant Basketball Coach

Assisted teachers by further explaining lessons, assisting students through one on one engagement and tracking student’s athletic and academic progress with written feedback.

* Interacted directly with students during class by facilitating classrooms to ensure students understanding or lack of understanding for daily and weekly lessons.
* Engaged students in learning by participating in lessons alongside them to ensure academic endurance and achievement.
* Recorded behavioral and academic observations through oral and written communication by supporting student’s academic weaknesses to ensure progress for special education students.

**Mesquite ISD**, Mesquite, TX *03/2016– 07/2016*

Substitute Teacher

Filled in for absent teacher’s and helped their students by explaining rules, lessons and academic expectations.

* Assisted teachers with their classes by giving their lessons to ensure students had a qualified professional to assist them with their daily work.
* Constructed an efficient way of student engagement by orally explaining lessons and student expectations to get students to perform more efficiently in the absence of their teacher.
* Gave thorough written feedback of classes by observing and facilitating the classroom to ensure teacher’s awareness of their classroom in their absence.

**The Panther (Prairie View University Newspaper)**, Prairie View, TX *12/2013– 12/2015*

Copy Editor

Found grammatical and technical errors, taught AP format, and assisted the newspaper staff creatively.

* Interacted with multiple organizations among the university by attending events and getting interviews to create content for The Panther.
* Reconstructed sentences and implemented sentence structure by using AP format to ensure the least amount of errors in the final copy.
* Assisted the Editor-In-Chief with constructing page layouts by working with InDesign to produce a visually balanced newspaper.

**Education**

**Full Sail University, Winter Park, FL** MFA, Creative Writing

**Prairie View A&M University, Prairie View,** BA, English

**Teachers for Tomorrow, Dallas,** ELA, 7-12